

INTERNATIONAL TRAVEL RISK ACKNOWLEDGMENT FORM FOR FACULTY AND STAFF

REQUIRED PRIOR TO TRAVEL ON MIT BUSINESS TO COUNTRIES DESIGNATED AS HIGH OR EXTREME UNDER THE MIT INTERNATIONAL TRAVEL RISK POLICY.

Please read the MIT International Travel Risk Policy at <https://icc.mit.edu/travel-abroad/safety-and-security/mit-international-travel-risk-policy> before completing this form. Completion of this form is required only for travel to certain countries. This form is also available in the Institute Travel Registry (<https://travelregistry.mit.edu>) for digital signature and storage, which is the preferred method for collection.

Traveler's Name (incl. phone/email): _____

MIT Department: _____

Dates of Trip/Destination(s): _____

Emergency Contact at Destination (incl. phone/email): _____

← Check if applicable: I am traveling to my home country on MIT business.

Attach Itinerary (include modes of transportation to, within, and from destination(s), hotels/housing, and schedule).

In connection with my trip to the above-referenced destination(s):

1. I have carefully identified, reviewed and considered the risks of travel to my destination(s), including the most recent relevant US State Department (DoS: <https://travel.state.gov/>), Centers for Disease Control (CDC: <https://www.cdc.gov/>), and World Health Organization (WHO: <http://www.who.int/ith/en/>) Travel Warning(s), as well as the MIT International Travel Risk Policy at <https://icc.mit.edu/travel-abroad/safety-and-security/mit-international-travel-risk-policy>. I have also read and contacted the Institute's Export Control Officer (jcjohnst@mit.edu) regarding travel to any countries under US Treasury sanctions: <https://www.treasury.gov/resource-center/sanctions/Programs/Pages/Programs.aspx>
2. I have checked with MIT's Insurance Office: <https://insurance.mit.edu/> to determine whether MIT's travel insurer will provide me with business accident/emergency medical travel insurance ("Travel Insurance") for my destination(s). (Unavailability of such coverage further evidences seriously heightened risks.)
3. I understand I am not required and may not be coerced to travel to any location. I also understand that there are heightened security, medical, and/or natural disaster risks in travel to locales where DoS, CDC, and/or WHO have issued a travel warning. Nevertheless, I have decided my trip is essential.
4. I will not, under any circumstances, take (or enable) any students to travel to or through any area designated as 'Extreme' or 'High' under the MIT International Travel Risk Policy, unless such students have received a waiver from MIT's Vice Chancellor after submitting the '[Student High Risk Waiver Application](#)'.
5. I understand that it is recommended that I not use any mode(s) of transportation which U.S. government personnel or their families are prohibited to use. (See Travel Warning and its periodic updates.) I know these modes of transportation pose heightened serious risks of conflict, terrorist activity, and/or other dangers.
6. I understand that conditions in my destination(s) may change rapidly and I will stay informed of current events on a frequent basis by obtaining updated security and health information from the nearest U.S. Embassy or Consulate General (see Travel Advisory for contacts), and from the ISOS, DoS, CDC and WHO websites. I will enroll in the DoS Smart Traveler Enrollment Program (STEP: <https://step.state.gov/>). If I am not a U.S. citizen, I will also register with my home country's Embassy or Consulate and get updated information from the U.S. and my home country's Embassies or Consulates.
7. I have received information regarding International SOS (ISOS) travel assistance services (<https://www.internationalsos.com/> membership number: 11BSGC000066) and downloaded a copy of their travel card from the ISOS MIT Membership website or obtained a card from the Program for International Safety and Security (internationalsafety@mit.edu). I will contact the Program for International Safety and Security (internationalsafety@mit.edu) should I need additional information. If I need security or medical assistance or information abroad, I will call ISOS (U.S. international code + 1 215-942-8478).

TRAVELER'S SIGNATURE

DATE

You are encouraged to sign this form digitally in the Institute Travel Registry, otherwise, please sign and file this paper form with: (1) your Department Head or supervisor and (2) the Program for International Safety and Security (internationalsafety@mit.edu) PRIOR to traveling.