

| <b>Organizational Unit</b>            | <b>Department</b>                        | <b>HR Transaction Team Contacts</b> |                   |
|---------------------------------------|--|-------------------------------------|-------------------|
| Alumni Association Area               | Alumni Association                       | Nicole Valente                      | Jennifer Quintero |
| Architecture & Planning Area          | Architecture                             | Nicole Valente                      | Jennifer Quintero |
| Architecture & Planning Area          | Architecture & Planning - Depart Heads   | Nicole Valente                      | Jennifer Quintero |
| Architecture & Planning Area          | Center for Real Estate                   | Nicole Valente                      | Jennifer Quintero |
| Architecture & Planning Area          | Design Laboratory                        | Nicole Valente                      | Jennifer Quintero |
| Architecture & Planning Area          | Legatum Center for Dev Entrepreneurship  | Nicole Valente                      | Jennifer Quintero |
| Architecture & Planning Area          | Media Laboratory                         | Nicole Valente                      | Jennifer Quintero |
| Architecture & Planning Area          | Program in Art, Culture and Technology   | Nicole Valente                      | Jennifer Quintero |
| Architecture & Planning Area          | Program in Media Arts and Sciences       | Nicole Valente                      | Jennifer Quintero |
| Architecture & Planning Area          | School of Architecture & Planning        | Nicole Valente                      | Jennifer Quintero |
| Architecture & Planning Area          | Urban Studies & Planning                 | Nicole Valente                      | Jennifer Quintero |
| Associate Provost for the Arts        | List Visual Arts Center                  | Nicole Valente                      | Jennifer Quintero |
| Associate Provost for the Arts        | Museum                                   | Nicole Valente                      | Jennifer Quintero |
| Associate Provost for the Arts        | Office of the Arts                       | Nicole Valente                      | Jennifer Quintero |
| Chancellor's Area                     | Chancellor's Office                      | Lilian Garcia                       | Kristen McCormick |
| Chancellor's Area                     | Kuwait-MIT Center for Natural Resources  | Lilian Garcia                       | Kristen McCormick |
| Credit Union                          | Credit Union                             | Nicole Valente                      | Jennifer Quintero |
| Dean for Student Life Area            | Audio Visual Services                    | Nicole Valente                      | Jennifer Quintero |
| Dean for Student Life Area            | Campus Activities Complex                | Nicole Valente                      | Jennifer Quintero |
| Dean for Student Life Area            | Community Dev & Substance Abuse Pgms     | Nicole Valente                      | Jennifer Quintero |
| Dean for Student Life Area            | DAPER Administration                     | Nicole Valente                      | Jennifer Quintero |
| Dean for Student Life Area            | DAPER Facilities                         | Nicole Valente                      | Jennifer Quintero |
| Dean for Student Life Area            | DAPER Intercollegiate Sports             | Nicole Valente                      | Jennifer Quintero |
| Dean for Student Life Area            | DAPER Physical Education                 | Nicole Valente                      | Jennifer Quintero |
| Dean for Student Life Area            | DAPER Recreation                         | Nicole Valente                      | Jennifer Quintero |
| Dean for Student Life Area            | Dean for Student Life                    | Nicole Valente                      | Jennifer Quintero |
| Dean for Student Life Area            | Dean for Student Life - Dept Heads       | Nicole Valente                      | Jennifer Quintero |
| Dean for Student Life Area            | Dean for Student Life-Administration     | Nicole Valente                      | Jennifer Quintero |
| Dean for Student Life Area            | Dining                                   | Nicole Valente                      | Jennifer Quintero |
| Dean for Student Life Area            | Endicott House                           | Nicole Valente                      | Jennifer Quintero |
| Dean for Student Life Area            | Fraternities, Sororities and ILgs        | Nicole Valente                      | Jennifer Quintero |
| Dean for Student Life Area            | Hobby Shop                               | Nicole Valente                      | Jennifer Quintero |
| Dean for Student Life Area            | Housing                                  | Nicole Valente                      | Jennifer Quintero |
| Dean for Student Life Area            | Office of Student Citizenship            | Nicole Valente                      | Jennifer Quintero |
| Dean for Student Life Area            | Public Service Center                    | Nicole Valente                      | Jennifer Quintero |
| Dean for Student Life Area            | Religious Life                           | Nicole Valente                      | Jennifer Quintero |
| Dean for Student Life Area            | Residential Life Programs                | Nicole Valente                      | Jennifer Quintero |
| Dean for Student Life Area            | Student Activities                       | Nicole Valente                      | Jennifer Quintero |
| Dean for Student Life Area            | Student Outreach and Support             | Nicole Valente                      | Jennifer Quintero |
| Dean for Undergraduate Education Area | Aerospace Studies                        | Nicole Valente                      | Jennifer Quintero |
| Dean for Undergraduate Education Area | Concourse                                | Nicole Valente                      | Jennifer Quintero |
| Dean for Undergraduate Education Area | Dean for Undergraduate Education         | Nicole Valente                      | Jennifer Quintero |
| Dean for Undergraduate Education Area | D-Lab                                    | Nicole Valente                      | Jennifer Quintero |
| Dean for Undergraduate Education Area | DUE Desktop Support                      | Nicole Valente                      | Jennifer Quintero |
| Dean for Undergraduate Education Area | Edgerton Center                          | Nicole Valente                      | Jennifer Quintero |
| Dean for Undergraduate Education Area | Global Education & Career Developmnt Ctr | Nicole Valente                      | Jennifer Quintero |
| Dean for Undergraduate Education Area | Military Science                         | Nicole Valente                      | Jennifer Quintero |
| Dean for Undergraduate Education Area | Naval Science                            | Nicole Valente                      | Jennifer Quintero |
| Dean for Undergraduate Education Area | Office of Experiential Learning          | Nicole Valente                      | Jennifer Quintero |
| Dean for Undergraduate Education Area | Office of Faculty Support                | Nicole Valente                      | Jennifer Quintero |
| Dean for Undergraduate Education Area | Office of Minority Education             | Nicole Valente                      | Jennifer Quintero |
| Dean for Undergraduate Education Area | Office of Study Abroad                   | Nicole Valente                      | Jennifer Quintero |

| Organizational Unit                   | Department                               | HR Transaction Team Contacts |                   |
|---------------------------------------|--|------------------------------|-------------------|
| Dean for Undergraduate Education Area | Registrar's Office                       | Nicole Valente               | Jennifer Quintero |
| Dean for Undergraduate Education Area | Student Financial Services               | Nicole Valente               | Jennifer Quintero |
| Dean for Undergraduate Education Area | Teaching & Learning Laboratory           | Nicole Valente               | Jennifer Quintero |
| Dean for Undergraduate Education Area | Terrascope                               | Nicole Valente               | Jennifer Quintero |
| Dean for Undergraduate Education Area | Undergraduate Advising and Academic Prog | Nicole Valente               | Jennifer Quintero |
| Dean of Graduate Education            | Ofc of the Dean for Graduate Education   | Nicole Valente               | Jennifer Quintero |
| Department of Facilities Area         | Campus Planning, Engineering & Constn    | Nicole Valente               | Jennifer Quintero |
| Department of Facilities Area         | Facilities Administration                | Nicole Valente               | Jennifer Quintero |
| Department of Facilities Area         | Facilities Custodial Services            | Nicole Valente               | Jennifer Quintero |
| Department of Facilities Area         | Facilities Grounds Services              | Nicole Valente               | Jennifer Quintero |
| Department of Facilities Area         | Facilities Mail Services                 | Nicole Valente               | Jennifer Quintero |
| Department of Facilities Area         | Facilities Misc                          | Nicole Valente               | Jennifer Quintero |
| Department of Facilities Area         | Facilities Repair & Maintenance          | Nicole Valente               | Jennifer Quintero |
| Department of Facilities Area         | Facilities Utilities                     | Nicole Valente               | Jennifer Quintero |
| Department of Facilities Area         | MIT Card Office                          | Nicole Valente               | Jennifer Quintero |
| Department of Facilities Area         | Parking and Transportation Office        | Nicole Valente               | Jennifer Quintero |
| Department of Facilities Area         | Security & Emergency Management Office   | Nicole Valente               | Jennifer Quintero |
| EHS Headquarters Area                 | EHS Headquarters Office                  | Nicole Valente               | Jennifer Quintero |
| EHS Headquarters Area                 | Environment, Health & Safety Office      | Nicole Valente               | Jennifer Quintero |
| Engineering Area                      | Administrative Services: Chem E/DMSE     | Lilian Garcia                | Kristen McCormick |
| Engineering Area                      | Aeronautics and Astronautics             | Lilian Garcia                | Kristen McCormick |
| Engineering Area                      | Archaeology                              | Lilian Garcia                | Kristen McCormick |
| Engineering Area                      | Center for Biomedical Innovation         | Lilian Garcia                | Kristen McCormick |
| Engineering Area                      | Center for Transportation & Logistics    | Lilian Garcia                | Kristen McCormick |
| Engineering Area                      | Chemical Engineering                     | Lilian Garcia                | Kristen McCormick |
| Engineering Area                      | Civil and Environmental Engineering      | Lilian Garcia                | Kristen McCormick |
| Engineering Area                      | Comp Sci & Artificial Intel Lab HQ       | Lilian Garcia                | Kristen McCormick |
| Engineering Area                      | Comp Sci & Artificial Intelligence Lab   | Lilian Garcia                | Kristen McCormick |
| Engineering Area                      | Department of Biological Engineering     | Lilian Garcia                | Kristen McCormick |
| Engineering Area                      | Deshpande Center for Technological Innov | Lilian Garcia                | Kristen McCormick |
| Engineering Area                      | Electrical Engineering-Computer Science  | Lilian Garcia                | Kristen McCormick |
| Engineering Area                      | Engineering Systems Division             | Lilian Garcia                | Kristen McCormick |
| Engineering Area                      | Gordon Engineering Leadership Program    | Lilian Garcia                | Kristen McCormick |
| Engineering Area                      | Health Sciences and Technology Program   | Lilian Garcia                | Kristen McCormick |
| Engineering Area                      | Institute for Medical Eng. and Science   | Lilian Garcia                | Kristen McCormick |
| Engineering Area                      | Lab for Information & Decision Systems   | Lilian Garcia                | Kristen McCormick |
| Engineering Area                      | Lab for Manufacturing & Productivity     | Lilian Garcia                | Kristen McCormick |
| Engineering Area                      | Leaders for Global Operations Program    | Lilian Garcia                | Kristen McCormick |
| Engineering Area                      | Lemelson/MIT Program                     | Lilian Garcia                | Kristen McCormick |
| Engineering Area                      | Materials Processing Center              | Lilian Garcia                | Kristen McCormick |
| Engineering Area                      | Materials Science and Engineering        | Lilian Garcia                | Kristen McCormick |
| Engineering Area                      | Mechanical Engineering                   | Lilian Garcia                | Kristen McCormick |
| Engineering Area                      | Microsystems Technology Laboratories     | Lilian Garcia                | Kristen McCormick |
| Engineering Area                      | MIT Professional Education               | Lilian Garcia                | Kristen McCormick |
| Engineering Area                      | MIT-Portugal Program                     | Lilian Garcia                | Kristen McCormick |
| Engineering Area                      | Nuclear Science and Engineering          | Lilian Garcia                | Kristen McCormick |
| Engineering Area                      | School of Engineering                    | Lilian Garcia                | Kristen McCormick |
| Engineering Area                      | School of Engineering-UPOP               | Lilian Garcia                | Kristen McCormick |
| Engineering Area                      | Singapore/MIT Alliance                   | Lilian Garcia                | Kristen McCormick |
| Engineering Area                      | Sociotechnical Systems Research Center   | Lilian Garcia                | Kristen McCormick |
| Engineering Area                      | System Design and Management Program     | Lilian Garcia                | Kristen McCormick |
| Engineering Area                      | Technology and Policy Program            | Lilian Garcia                | Kristen McCormick |

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|--|--|-------------------------------------|-------------------|
| Engineering Area                         | World Wide Web Consortium                | Lilian Garcia                       | Kristen McCormick |
| Executive Vice President Area            | Audit Division                           | Lilian Garcia                       | Kristen McCormick |
| Executive Vice President Area            | Campus Police                            | Nicole Valente                      | Jennifer Quintero |
| Executive Vice President Area            | Forum for the Future of Higher Education | Nicole Valente                      | Jennifer Quintero |
| Executive Vice President Area            | Medical                                  | Nicole Valente                      | Jennifer Quintero |
| Executive Vice President Area            | MIT Investment Management Company        | Lilian Garcia                       | Kristen McCormick |
| Humanities, Arts, & Social Sciences Area | Abdul Latif Jameel Poverty Action Lab    | Nicole Valente                      | Jennifer Quintero |
| Humanities, Arts, & Social Sciences Area | Anthropology Program                     | Nicole Valente                      | Jennifer Quintero |
| Humanities, Arts, & Social Sciences Area | Center for International Studies         | Nicole Valente                      | Jennifer Quintero |
| Humanities, Arts, & Social Sciences Area | Comparative Media Studies/Writing        | Nicole Valente                      | Jennifer Quintero |
| Humanities, Arts, & Social Sciences Area | Economics                                | Nicole Valente                      | Jennifer Quintero |
| Humanities, Arts, & Social Sciences Area | Foreign Languages & Literatures Section  | Nicole Valente                      | Jennifer Quintero |
| Humanities, Arts, & Social Sciences Area | History Section                          | Nicole Valente                      | Jennifer Quintero |
| Humanities, Arts, & Social Sciences Area | Linguistics & Philosophy                 | Nicole Valente                      | Jennifer Quintero |
| Humanities, Arts, & Social Sciences Area | Literature Section                       | Nicole Valente                      | Jennifer Quintero |
| Humanities, Arts, & Social Sciences Area | MIT Program in Women's & Gender Studies  | Nicole Valente                      | Jennifer Quintero |
| Humanities, Arts, & Social Sciences Area | Music and Theater Arts Section           | Nicole Valente                      | Jennifer Quintero |
| Humanities, Arts, & Social Sciences Area | Political Science                        | Nicole Valente                      | Jennifer Quintero |
| Humanities, Arts, & Social Sciences Area | Prog in Science, Technology, & Society   | Nicole Valente                      | Jennifer Quintero |
| Humanities, Arts, & Social Sciences Area | School of Humanities, Arts, & Social Sci | Nicole Valente                      | Jennifer Quintero |
| Libraries, MIT Press, Tech Review        | Document Services                        | Nicole Valente                      | Jennifer Quintero |
| Libraries, MIT Press, Tech Review        | MIT Press                                | Nicole Valente                      | Jennifer Quintero |
| Libraries, MIT Press, Tech Review        | Technology Review                        | Nicole Valente                      | Jennifer Quintero |
| Major Agreements Area                    | MA Green High Performance Computing Ctr  | Nicole Valente                      | Jennifer Quintero |
| Major Agreements Area                    | Office of Insurance                      | Nicole Valente                      | Jennifer Quintero |
| Major Agreements Area                    | Office of Major Agreements               | Nicole Valente                      | Jennifer Quintero |
| Office of Executive Vice President       | Executive Vice President and Treasurer   | Lilian Garcia                       | Kristen McCormick |
| Office of Executive Vice President       | Gray House                               | Lilian Garcia                       | Kristen McCormick |
| Office of Provost Area                   | Ctr for Education Computing Initiatives  | Lilian Garcia                       | Kristen McCormick |
| Office of Provost Area                   | Digital Learning                         | Lilian Garcia                       | Kristen McCormick |
| Office of Provost Area                   | Educational Innovation and Technology    | Lilian Garcia                       | Kristen McCormick |
| Office of Provost Area                   | edX                                      | Lilian Garcia                       | Kristen McCormick |
| Office of Provost Area                   | Masdar                                   | Lilian Garcia                       | Kristen McCormick |
| Office of Provost Area                   | McGovern Institute for Brain Research    | Lilian Garcia                       | Kristen McCormick |
| Office of Provost Area                   | MIT-SUTD Collaboration                   | Lilian Garcia                       | Kristen McCormick |
| Office of Provost Area                   | Office of the Provost                    | Lilian Garcia                       | Kristen McCormick |
| Office of Provost Area                   | Open Learning Enterprise                 | Lilian Garcia                       | Kristen McCormick |
| Office of Provost Area                   | OpenCourseWare                           | Lilian Garcia                       | Kristen McCormick |
| Office of Provost Area                   | Skolkovo                                 | Lilian Garcia                       | Kristen McCormick |
| President & Chairman of the Corporation  | Chairman of the Corporation              | Lilian Garcia                       | Kristen McCormick |
| President & Chairman of the Corporation  | Consortium on Financing Higher Education | Lilian Garcia                       | Kristen McCormick |
| President & Chairman of the Corporation  | Office of the General Counsel            | Lilian Garcia                       | Kristen McCormick |
| President & Chairman of the Corporation  | Office of the President                  | Lilian Garcia                       | Kristen McCormick |
| Science Area                             | Biology                                  | Lilian Garcia                       | Kristen McCormick |
| Science Area                             | Brain & Cognitive Sciences               | Lilian Garcia                       | Kristen McCormick |
| Science Area                             | Center for Global Change Science         | Lilian Garcia                       | Kristen McCormick |
| Science Area                             | Chemistry                                | Lilian Garcia                       | Kristen McCormick |
| Science Area                             | Earth, Atmospheric & Planetary Sciences  | Lilian Garcia                       | Kristen McCormick |
| Science Area                             | Kavli Inst for Astrophysics & Space Rsrh | Lilian Garcia                       | Kristen McCormick |
| Science Area                             | Laboratory for Nuclear Science           | Lilian Garcia                       | Kristen McCormick |
| Science Area                             | Mathematics                              | Lilian Garcia                       | Kristen McCormick |
| Science Area                             | Physics                                  | Lilian Garcia                       | Kristen McCormick |

| Organizational Unit                    | Department                               | HR Transaction Team Contacts |                   |
|--|--|------------------------------|-------------------|
| Science Area                           | Picower Institute for Learning & Memory  | Lilian Garcia                | Kristen McCormick |
| Science Area                           | School of Science                        | Lilian Garcia                | Kristen McCormick |
| Science Area                           | Simons Center for the Social Brain       | Lilian Garcia                | Kristen McCormick |
| Science Area                           | Spectroscopy Laboratory                  | Lilian Garcia                | Kristen McCormick |
| Sloan School of Management Area        | Center for Collective Intelligence       | Lilian Garcia                | Kristen McCormick |
| Sloan School of Management Area        | Center for Information Systems Research  | Lilian Garcia                | Kristen McCormick |
| Sloan School of Management Area        | Sloan School of Management               | Lilian Garcia                | Kristen McCormick |
| Sloan School of Management Area        | Sloan School of Management Area          | Lilian Garcia                | Kristen McCormick |
| VP & Secretary of Corp Area            | Copy Technology Centers                  | Nicole Valente               | Jennifer Quintero |
| VP & Secretary of Corp Area            | MIT News                                 | Nicole Valente               | Jennifer Quintero |
| VP for Finance Area                    | Accounts Payable                         | Lilian Garcia                | Kristen McCormick |
| VP for Finance Area                    | Budget and Financial Planning            | Lilian Garcia                | Kristen McCormick |
| VP for Finance Area                    | Controller                               | Lilian Garcia                | Kristen McCormick |
| VP for Finance Area                    | Financial Accounting and Reporting       | Lilian Garcia                | Kristen McCormick |
| VP for Finance Area                    | Financial Operations                     | Lilian Garcia                | Kristen McCormick |
| VP for Finance Area                    | Financial Systems and Data               | Lilian Garcia                | Kristen McCormick |
| VP for Finance Area                    | HR/Payroll                               | Lilian Garcia                | Kristen McCormick |
| VP for Finance Area                    | Office of the Vice President for Finance | Lilian Garcia                | Kristen McCormick |
| VP for Finance Area                    | Property Office                          | Lilian Garcia                | Kristen McCormick |
| VP for Finance Area                    | Sourcing and Procurement                 | Lilian Garcia                | Kristen McCormick |
| VP for Finance Area                    | Sponsored Accounting                     | Lilian Garcia                | Kristen McCormick |
| VP for Finance Area                    | Tax Services                             | Lilian Garcia                | Kristen McCormick |
| VP for Finance Area                    | Travel                                   | Lilian Garcia                | Kristen McCormick |
| VP for Finance Area                    | Treasury                                 | Lilian Garcia                | Kristen McCormick |
| VP for Finance Area                    | VPF-Administrative Services & Operations | Lilian Garcia                | Kristen McCormick |
| VP for Finance Area                    | VPF-Contracts                            | Lilian Garcia                | Kristen McCormick |
| VP for Human Resources Area            | Human Resources                          | Lilian Garcia                | Kristen McCormick |
| VP for Human Resources Area            | Vice President for Human Resources       | Lilian Garcia                | Kristen McCormick |
| VP for Info Services & Technology Area | HQ, Information Services & Technology    | Nicole Valente               | Jennifer Quintero |
| VP for Info Services & Technology Area | Information Services & Technology        | Nicole Valente               | Jennifer Quintero |
| VP for Resource Development            | Corporate Relations/Indust Liaison Prog  | Nicole Valente               | Jennifer Quintero |
| VP for Resource Development            | Global Initiatives                       | Nicole Valente               | Jennifer Quintero |
| VP for Resource Development            | Ofc of Philanthropic Partnerships        | Nicole Valente               | Jennifer Quintero |
| VP for Resource Development            | Office of Communications                 | Nicole Valente               | Jennifer Quintero |
| VP for Resource Development            | Office of Development Systems            | Nicole Valente               | Jennifer Quintero |
| VP for Resource Development            | Office of Foundation Relations           | Nicole Valente               | Jennifer Quintero |
| VP for Resource Development            | Office of Gift Planning                  | Nicole Valente               | Jennifer Quintero |
| VP for Resource Development            | Office of Leadership Giving              | Nicole Valente               | Jennifer Quintero |
| VP for Resource Development            | Office of Prospect Research              | Nicole Valente               | Jennifer Quintero |
| VP for Resource Development            | Office of the Recording Secretary        | Nicole Valente               | Jennifer Quintero |
| VP for Resource Development            | Vice Pres for Resource Development       | Nicole Valente               | Jennifer Quintero |
| VP Research                            | Center for Matl Science and Engineering  | Lilian Garcia                | Kristen McCormick |
| VP Research                            | Earth System Initiative                  | Lilian Garcia                | Kristen McCormick |
| VP Research                            | Francis Bitter Magnet Laboratory         | Lilian Garcia                | Kristen McCormick |
| VP Research                            | Haystack Observatory                     | Lilian Garcia                | Kristen McCormick |
| VP Research                            | Institute for Soldier Nanotechnologies   | Lilian Garcia                | Kristen McCormick |
| VP Research                            | Koch Inst - Integrative Cancer Research  | Lilian Garcia                | Kristen McCormick |
| VP Research                            | MIT Energy Initiative                    | Lilian Garcia                | Kristen McCormick |
| VP Research                            | MIT Sea Grant College Program            | Lilian Garcia                | Kristen McCormick |
| VP Research                            | Nuclear Reactor Laboratory               | Lilian Garcia                | Kristen McCormick |
| VP Research                            | Office of Sponsored Programs             | Lilian Garcia                | Kristen McCormick |
| VP Research                            | Operations Research Center               | Lilian Garcia                | Kristen McCormick |

| Organizational Unit | Department                               | HR Transaction Team Contacts |                   |
|---------------------|--|------------------------------|-------------------|
| VP Research         | Plasma Science and Fusion Center         | Lilian Garcia                | Kristen McCormick |
| VP Research         | Research Laboratory of Electronics       | Lilian Garcia                | Kristen McCormick |
| VP Research         | Research Laboratory of Electronics HQ    | Lilian Garcia                | Kristen McCormick |
| VP Research         | Singapore-MIT Alliance for Res and Tech  | Lilian Garcia                | Kristen McCormick |
| VP Research         | Technology Development Program           | Lilian Garcia                | Kristen McCormick |
| VP Research         | Technology Licensing Office              | Lilian Garcia                | Kristen McCormick |
| Whitaker            | Center for Environmental Health Sciences | Lilian Garcia                | Kristen McCormick |
| Whitaker            | Division of Comparative Medicine         | Lilian Garcia                | Kristen McCormick |