

MIT Office of the Vice President for Finance

Links and Contact Information: When you need help

Web Links

Area	Web Address
VPF Home Page	http://vpf.mit.edu
Accounts Payable	http://vpf.mit.edu/ap
Accounts Receivable	http://vpf.mit.edu/ar
Budget, Finance & Treasury	http://web.mit.edu/budget/OBFTSplash.html
Cashier	http://vpf.mit.edu/cashier
General Ledger Operations & Reporting	http://vpf.mit.edu/gl
Insurance	http://vpf.mit.edu/insurance
Journal Vouchers	http://vpf.mit.edu/jv
Lincoln Fiscal	http://vpf.mit.edu/lincoln
Controller & Accounting Services	http://vpf.mit.edu/controller
Payroll	http://vpf.mit.edu/payroll
Procurement	http://vpf.mit.edu/procurement
Property	http://vpf.mit.edu/property
Sponsored Projects Accounting	http://vpf.mit.edu/spa
Tax	http://vpf.mit.edu/tax
Travel	http://vpf.mit.edu/travel

Contact Information

Area	Email
Accounting	accounting-issues@mit.edu
Credit card payments	chargeMIT-help@mit.edu
Department of Facilities billing	plant-finacc@mit.edu
General ledger account changes & closeout of internal orders	cao-cost-objects@mit.edu
Information Services and Technology billing (incl. telephone & network)	lst-billing@mit.edu
Journal vouchers	journal-vouchers@mit.edu
HR/Payroll: <ul style="list-style-type: none"> • Timesheets • eSDS and eDACCA • HR-Payroll forms • Student Personnel Action Form • Payroll Data Warehouse reports • Authorizations/Roles Database 	Email: <ul style="list-style-type: none"> • payroll@mit.edu • cao-rg@mit.edu • hrpayservicecenter@mit.edu • seo-www@mit.edu • warehouse-help@mit.edu • business-help@mit.edu
Procurement: <ul style="list-style-type: none"> Procurement Card Purchasing Initiative Purchasing issues (general) Purchase order closeouts 	Email: <ul style="list-style-type: none"> procard@mit.edu purchasinginitiative@mit.edu procurement@mit.edu pocloseout@mit.edu
Sponsored billing	Billing-issues@mit.edu
Under-recovery of F&A	ur-issues@mit.edu